



Lisboa, \_\_\_\_\_ de \_\_\_\_\_ de \_\_\_\_\_

**LODGING AGREEMENT NR.** \_\_\_\_\_  
Academic Year 2017/2018

**SINGLE Room nr.** \_\_\_\_\_

1. Instituto Superior Técnico (IST), headquartered at Avenida Rovisco Pais in Lisboa, NIF 501507930, represented by the person of Professor Luís Manuel Soares dos Santos Castro, Vice-President for Financial Management, a member of the Executive Board.

**and**

2. \_\_\_\_\_  
(complete NAME in block letters)

Address: \_\_\_\_\_

P.C. \_\_\_\_\_, State: \_\_\_\_\_, Province: \_\_\_\_\_

Country: \_\_\_\_\_, Telephone + \_\_\_\_\_, Phone \_\_\_\_\_

IST e-mail: \_\_\_\_\_, e-mail: \_\_\_\_\_

Identification Card nr./Passport nr. \_\_\_\_\_

Social Security nr. \_\_\_\_\_, VAT (fiscal) nr. \_\_\_\_\_

Bank account nr: \_\_\_\_\_, Bank: \_\_\_\_\_

SWIFT/BIC: \_\_\_\_\_ IBAN: \_\_\_\_\_

attending the Course \_\_\_\_\_, \_\_\_\_\_ Cycle,

International Study Mobility Programme (by NMCI) \_\_\_\_\_,

IST ID Student nr. \_\_\_\_\_, shortly below designated as Resident.

#### USAGE TERMS

- Art. 1<sup>st</sup>** Instituto Superior Técnico, through Accommodation Office (Núcleo de Alojamentos) and under the settled terms of General and Internal Regulations, allows the accommodation on **Residência de Estudantes Eng.º Duarte Pacheco**, which address is Av. D. João II, Lote 4.70.02 - Parque das Nações, 1990-088 Lisboa.

The main terms of this agreement comprise the full use of assigned single room nr. , and also the common grounds, in accordance with the Internal Regulation conditions.

#### MONTHLY FEE

- Art. 2<sup>nd</sup>** The Resident will pay in academic year 2017/18 the monthly fee value of 170,00€ (one hundred and seventy euros), by ATM reference or in IST Treasury Unit (Núcleo de Tesouraria do IST). It is an advanced payment that will be done until day 12<sup>th</sup> of each month. The missing of payment on scheduled deadline allows Accommodation Office the right to revoke the agreement and claim the delayed lendings. If the agreement is not revoked, the resident will pay a penalty of 2,50€ (two euros and fifty cents) for each day per payment delaying.

- Art. 3<sup>rd</sup>** The present agreement will start on  and ends on . Once the contract expires, the Resident must leave the room vacant and free of his personal belongings the next day until 12h00 am, in other words on \_\_\_\_\_ (departure date).

## WARRANTY DEPOSIT

- Art. 4<sup>th</sup>** The obligatory warranty deposit (transferred to the IST account prior to entry, as also reservation fee) is 175,00€ (one hundred and seventy five euros).  
Rarely this amount may be settled with the first accommodation payment, whose payment may take place at Treasury Unit of IST.  
This deposit assures the payment of any responsibilities for damages caused in goods or equipment or accommodation itself. It will be returned to Resident when he leaves the Residence or loses the right of lodging. Whenever the deposit returning being by international transfer (using SWIFT/IBAN), the banking fees will be charged on the whole amount to be returned.  
However this value will not be returned if Resident leaves the residence before the end of this contract, unless he informs Accommodation Office in writing with 30 days in advance.

## LODGING YIELDING

- Art. 5<sup>th</sup>** It is forbidden to Resident the yielding of his lodging to third party, under any circumstance. It is equally forbidden to share the accommodation with anyone else.  
The observance of these rules is fundamental. If Resident disrespect any of this rules will be sanctioned by the Internal Regulation and forced to leave the residence.

## FINAL STATEMENTS

- Art. 6<sup>st</sup>** It is allowed to Accommodation Office enter the accommodations of Residents, under the conditions prevised on Internal Regulation.
- Art. 7<sup>th</sup>** Accommodation Office takes no responsibility for any personal objects and values.
- Art. 8<sup>th</sup>** Cooking is not allowed in the accommodations. To perform offensive activities that compromise security and hygienic is strictly forbidden, as well.
- Art. 9<sup>th</sup>** **Resident declares to accept, unconditionally, all terms included in the present contract, as well as the General and Internal Regulations of Residência de Estudantes Eng.º Duarte Pacheco. Also he declares to accept the rules and the changes that may be made to these Regulations, once approved by the competent organs.**The General and Internal Regulations of the Residence are available at <http://na.tecnico.ulisboa.pt/en/rdp/regulamentos/>.

*Made in duplicate, getting one signed copy held by the Resident.*

By IST

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Prof. Luís Castro  
Vice-President of IST

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The Resident

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**Attachments:** - 1 Photocopy of Passport or Identification document;  
- 1 Photocopy of VAT number (Social security card);  
- 1 Photocopy of proof payment of the reservation fee/warranty deposit;  
- 1 ATM print with the SWIFT/BIC, Bank Identifier Code, and the IBAN, International Bank Account Number (and also the name and address Bank where is your account from).