

INTERPRETATION

This is a nonbinding translation of the Regulation. If any question regarding the meaning and interpretation of the present regulation arises, the Portuguese Version should prevail.

Exams Schedule Regulation

Within the scope of this subject, some relevant information is included regarding the scheduling of exams and timetables, the process of which is ensured by the GOP, at Alameda and by the Academic Area at the Taguspark campus.

Information to delegates / students / faculty

From Monday to Friday there are five exam shifts: 8:00 am, 10:30 am, 1:00 pm, 3:30 pm, 6:00 pm at Alameda.

At Taguspark, during the assessment period, there are four shifts for assessments (exams and tests) from Monday to Friday: 8:00 am, 10:30 am, 1:00 pm, 3:30 pm.

During the exam period, the times of the Tagus <->Alameda shuttle will be adapted to the times shown.

The distribution of exams, by curricular year and by shift, is done on the Alameda campus whenever possible, as follows:

Turno Dia/Shift	Segunda/Monday	Terça/Tuesday	Quarta/Wednesday	Quita/Thursday	Sexta/Friday
8h	1.º ano/year	2.º ano/year	3.º ano/year	Masters	1.º ano/year
10h30m	2.º ano/year	3.º ano/year	1.º ano/year Masters	2.º ano/year Masters	1.º ano/year
13h	3.º ano/year	1.º ano/year Masters	2.º ano/year Masters	1.º ano/year	2.º ano/year
15h30m	1.º ano/year Masters	2.º ano/year Masters	1.º ano/year	2.º ano/year	3.º ano/year
18h	2.º ano/year Masters	1.º ano/year	2.º ano/year	3.º ano/year	1.º ano/year Masters

On the Taguspark campus, the distribution of undergraduate and master's exams, by curricular year and by shift, is done as follows:

Turno Dia/Shift	Segunda/Monday	Terça/Tuesday	Quarta/Wednesday	Quita/Thursday	Sexta/Friday
8h	1.º ano/year	2o ano	3.º ano/year	Mestrado/Masters	1.º ano/year
10h30m	2.º ano/year	3o ano	Mestrado	1.º ano/year	2.º ano/year
13h	3.º ano/year	Mestrado/Masters	1.º ano/year	2.º ano/year	3.º ano/year
15h30m	Mestrado/Masters	1.º ano/year	2.º ano/year	3.º ano/year	Mestrado/Masters

The transversal Curricular Units are exceptions to this distribution, namely Linear Algebra, Differential and Integral Calculus I and II, Complex Analysis and Differential Equations, Probability and Statistics, Computational Mathematics and Management which, due to their size, may have more than one shift of assessment on the same day. These disciplines are not subject to the above table, being scheduled in advance in terms of days and hours by the GOP and the Pedagogical Council, and made available by them in good time to all coordinators and delegates to schedule the remaining exams.

Exceptions to this distribution are also the UCs whose assessments are synchronised between the Alameda and Tagus campi.

There should not be overlapping exam/test markings between Curricular Units of the same curricular year and mandatory course. In the case of optional subjects, students must check the assessment dates before enrolment. During the appeal period, as the number of days available is reduced, overlapping rules do not apply, with the exception of those referring to the transversal Curricular Units described above.

In cases where the assessments last for less than 2 hours, for the convenience of students and teachers, the test can start after the start time of the shift, as long as it ends by the end of the shift; for example, for a 1-hour shift to be held at 8:00 am, the start time could be at 9:00 am

On the dates and deadlines indicated by the GOP, the Course Coordinators must present proposals for assessment maps, involving the Professors and the Course Delegates. If no proposals are sent to the GOP, the maps applied in the previous academic year will be assumed.

The publication of the Assessment Maps, with assigned rooms, will be carried out on Fénix.