

INTERPRETATION

This is a nonbinding translation of the Regulation. If any question regarding the meaning and interpretation of the present regulation arises, the Portuguese Version should prevail.

IST Table Fees

1 — Certificates of completion:	
1.1 — Bachelor's degree (bilingual)	60,00 €
1.2 — Master's (bilingual)	60,00 €
1.3 — PhD (bilingual)	60,00 €
1.4 — Aggregation (bilingual)	60,00 €
1.5 — Qualification for the exercise of scientific coordination activities (bilingual)	60,00 €
1.6 — Academic part of the Master's (pre-Bologna)	30,00 €
1.7 — Academic part of the Doctorate	30,00 €
1.8 — Non-degree specialisation courses	30,00 €
2 — Certificates of equivalence and recognition of the degree of licentiate under Decree-Law no. 283/83, of June 21	30,00 €
3 — Certificates:	
3.1 — Enrollment	20,00 €
3.2 — Achievement	40,00 €
3.3 - Registration	20,00 €
4 — Programmes and Credit Hours:	
4.1 — 1 st cycle programmes	40,00 €
4.2 — 2 nd cycle programmes	40,00 €
4.3 — 3 rd cycle programmes	40,00 €
4.4 — Credit Hours 1 st cycle	40,00 €
4.5 — Credit Hours 2 nd cycle	40,00 €
4.6 — Credit Hours 3 rd cycle	40,00 €
5 — Copies:	
5.1 — With a sheet	5,00 €
5.2 — For each additional sheet	0,50 €
6 — Diplomas not awarding a degree:	
6.1 — Academic part of the Master (pre-Bologna)	75,00 €
6.2 — Academic part of the Doctorate	75,00 €

6.3 — Specialisation courses	75,00 €
6.4 — Other diplomas	75,00 €
7 — Admission to academic exams:	
7.1 — Aggregation (a)	600,00 €
7.2 — Qualification for the exercise of scientific coordination activities (a)	600,00 €
7.3 — PhD (under article 33 of Decree-Law n.º 74/2006, of March 24, amended by Decree-Laws n.º 107/2008, of June 25, and 230/2009, of 14th of September, 115/2013 of 7th of August, 63/2016 of September 13 and 65/2018 of August 16)	8 750,00 €
7.4 — PhD (for students enrolled in a doctoral study cycle at the Organic Unit) (a)	500,00 €
7.5 — Repetition of exams to improve classification, per curricular unit	20,00 €
7.6 — Penalty due to enrollment in out-of-date improvement, per curricular unit.	10,00 €
8 — Accreditation:	
8.1 — Accreditation Process	40,00 €
9 — Applications:	
9.1 — Application for a degree by holders of technological specialization diplomas (CET), of professional superior technicians (TESP), higher education courses, Access for over 23 years and Special Call for International Students	100,00 €
9.2 — Changes in the institution/course pair:	
9.2.1 — Students or former students of Universidade de Lisboa	50,00 €
9.2.2 — Students from other Higher Education Institutions	100,00 €
9.3 — Master's Applications:	
9.3.1 — IST students or former students	50,00 €
9.3.2 — Students from other Higher Education Institutions	100,00 €
9.4 — Doctoral Applications	100,00 €
9.5 — Re-entry	50,00 €
9.6 — Applications for isolated Curricular Units:	
9.6.1 — IST students or former students	25,00 €
9.6.2 — Students from other Higher Education Institutions	50,00 €
10 — Enrollment/Registration:	
10.1 — Enrollment within the stipulated deadlines	Free
10.2 — Penalty for enrollment beyond the stipulated period, per day	5 (up to a limit of €120)
10.3 — Academic Office fee (per academic year)	30,00 €
10.4 — Increase of the Academic Office fee for payment beyond the stipulated period.	15,00 €
11 — Access to exams in a special or extraordinary period (b)	20,00 €
12 — Declarations	15,00 €

13 — Documents delivery by post:	
13.1 — Domestic Mail	10,00 €
13.2 — International Mail	20,00 €
14 — Sanction for non-compliance with the payment of the fees in due time — suspension of the practice of the act until the full settlement of the debts, plus the respective default interest calculated on the value of the fees owed, multiplied by the time that has elapsed since the end of the term foreseen for its payment, at the annual interest rate fixed by law, applicable by the interest regime provided for in article 559, n.º 1 of the Civil Code and Ordinances provided for therein.	
15 — Urgency fee — the acts required in paragraph 1 may, in principle, be carried out within a maximum period of two days, upon payment of a fee equal to the amount of the requested act.	
(a) Professors and career researchers, and other staff, hired for an indefinite period at IST, are exempt from paying these fees, so as professors from other higher education establishments, under the terms of existing agreements. (b) Students who benefit from support from Serviços de Ação Social da Universidade de Lisboa (SASUL) or Associação dos Antigos Alunos do IST (AAAIST) and those who have been recognised by the IST Management Council as being a Student with educational needs are exempt from paying this fee.	